

# *The City of Pelham*

## **MINUTES OF THE WORK SESSION**

**March 14, 2024 – 6:30 p.m. – Council Chambers**

### **PRESENT:**

Mayor James Eubanks  
Mayor Pro Tem Rhonda Brown  
Council Member Bennett Adams  
Council Member Fredrick Davis  
Council Member Bobby Robinson  
Council Member Cody Shiver  
Council Member Mistry Troutman

City Manager, Christian Drake  
Police Chief, Nealie McCormick  
Fire Chief, Shane Stinson  
Main Street/DDA Director, Cameron Harris  
Accounts Payable Clerk, Jasmine Riddle  
Project Search, Cathe Hoskins  
Bruce Williams  
Monica Davis

With a quorum present, Mayor Eubanks called the meeting to order at 6:31 p.m.

### **CITIZEN'S COMMENTS**

Mr. Bruce Williams, owner of BW Wings, appeared before the Council to discuss the deposit for his business' utility account.

Mrs. Cathe Hoskins, coordinator for Project Search, appeared before the Council to provide an update on the program.

### **APPROVAL OF MINUTES**

Minutes for approval: February 15, 2024, Council Meeting  
March 14, 2024, Work Session

This will be an **ACTION ITEM**.

### **DEPARTMENT REPORTS**

A review of all department reports. City Manager Drake highlighted that the police department will be receiving a \$227,000 grant from Congressman Sanford Bishop's office for their Creating Healthy Alternative Neutralizing Gangs Initiative. He presented potential sign designs for all of the parks designed by Main Street Director Harris. City Manager Drake also provided an update on the fire hydrant flushing

that took place the last week of February and first week of March and the purchasing of turn out gear for the fire department.

### FINANCIAL REPORT

A review of the financial report.

### ROAD CLOSURE- PELHAM MAIN STREET CAR SHOW

City Manager Drake presented a map showing the proposed road closure for the Pelham Main Street Car Show and Corn Hole Tournament that will be held on April 13, 2024. The proposed road closure will be on W Railroad St from the intersection of Hand Ave to the intersection of Mathewson Ave from 7:30 am- 3:30 pm.

City Manager Drake is recommending the Council approve the road closure.

This will be an **ACTION ITEM**.

### ALCOHOL REQUEST- PELHAM MAIN STREET CAR SHOW

Pelham Main Street is requesting permission to sell beer at their tent during the car show. No other vendors will be allowed to sell alcohol or beer. Pelham Main Street will provide wrist bands to the attendees that purchase beer after their ID has been checked. They will serve the beer in a cup and the beer will only be allowed in the event area.

City Manager Drake is recommending the Council approve the alcohol request.

This will be an **ACTION ITEM**.

### ALCOHOL REQUEST-JD'S BAR AND GRILL

Loranger Russell has applied for a beer, wine, and liquor consumption only license for JD's Bar and Grill located at 181 Mitchell St. The recommendation from the police chief is to not approve the license due to information on a background check done for Mr. Russell.

This will be an **ACTION ITEM**.

### COUNCIL RETREAT

City Manager Drake is proposing a Council retreat to be held May 3-4, 2024. He is recommending the Council approve entering a contract with the Carl Vinson Institute of Government to facilitate the retreat.

This will be an **ACTION ITEM**.

### **FARMER'S MARKET WAREHOUSE LEASE**

Beall Tire would like to lease warehouse space located at the Farmer's Market for the purpose of storing tires. The proposed rental amount will be \$2 for each square foot, totaling \$546 monthly. The lease agreement will be for one year.

City Manager Drake is recommending the Council approve the lease of warehouse space to Beall Tire at the proposed terms.

This will be an **ACTION ITEM**.

### **SEAT BELT POLICY**

City Manager Drake is recommending the Council approve adding a seat belt policy to the personnel handbook.

This will be an **ACTION ITEM**.

### **SAFETY MITIGATION POLICY**

City Manager Drake is recommending the Council approve adding a safety policy to the personnel handbook.

This will be an **ACTION ITEM**.

### **SURPLUS VEHICLES**

City Manager Drake is recommending the Council approve designating 4 trailers, a Caterpillar M60 Bulldozer, a Caterpillar D-7G Bulldozer, an Articulating Front End Loader, and an International 2 ½ ton truck as surplus. Designating these items as surplus will allow for them to be sold on Gov Deals.

This will be an **ACTION ITEM**.

### **DONNIE COCHRAN COMMUNITY CENTER BASKETBALL GYM SUMMER HOURS**

City Manager Drake is proposing to open the gym at the Donnie Cochran Community Center for the summer. The proposed schedule is May 1-July 31, to be open on Tuesday and Thursday from 4:30 p.m. to 7:30 p.m. and Saturday from 11:00 a.m. to 2:00 p.m. There are several volunteers who have offered to provide oversight during the opening hours.

City Manager Drake is recommending the Council approve the summer hours for the Donnie Cochran Community Center.

This will be an **ACTION ITEM**.



**PDA/DDA/MAIN STREET BOARD APPOINTMENTS**

City Manager Drake presented the following recommended board appointments to the Council: Jasmine Riddle to the Pelham Main Street Board, Bonita Richter-White to the Pelham Development Authority and the Downtown Development Authority, and Lisa Austin to the Pelham Development Authority and the Downtown Development Authority.

City Manager Drake is recommending the Council approve the recommended board appointments.

This will be an **ACTION ITEM**.

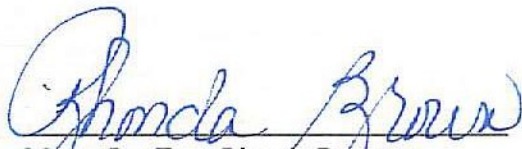
**ADOPTING UPDATES TO THE MITCHELL COUNTY AND CITIES JOINT  
COMPREHENSIVE PLAN**

City Manager Drake is recommending the Council approve the adoption of the resolution updating the Mitchell County and Cities Joint Comprehensive Plan

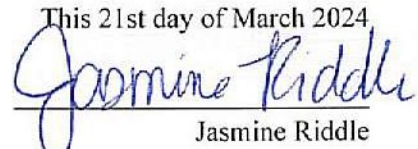
This will be an **ACTION ITEM**.

**ADJOURN**

Mayor Eubanks declared the meeting closed at 9:00 p.m.

  
Mayor Pro Tem, Rhonda Brown

AUTHENTICATED:

This 21st day of March 2024  
  
Jasmine Riddle



